

Horne Parish Council

www.horne-pc.org.uk

Clerk: Clare Kennedy, Red Tiles, Newchapel Road, Lingfield, Surrey, RH7 6BJ
Tel: 01342 604338 Email: horneparishcouncil@hotmail.co.uk

Members are summoned to the
Parish Council Meeting of Horne Parish Council
to be held on Monday 21st June 2021 at 7.30pm
at Centenary Hall, Smallfield



Clare Kennedy, Clerk

AGENDA

Members of the Public and Press are welcome and encouraged to attend

17.	PROCEDURAL MATTERS
17.1	Apologies: To receive apologies for absence
17.2	Disclosure of Interests: To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
17.3	Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.
17.4	Minutes: Minutes of the Annual General Meeting of the Parish Council meeting held on 5 th May 2021 to be agreed and signed as a true record.
18	REPORTS
18.1	County Councillor Report
18.2	District Councillor Report
19	ADMINISTRATION
19.1	Councillors to confirm receipt of Parish Councillor Application forms and discuss actions
19.2	Councillors to acknowledge the Parish Newsletter was sent at the beginning of June 2021 to residents
19.3	Councillors to acknowledge the chairman's confirmation of Cricket Club reserves and expected expenditure to the auditor.
19.4	Horne Parish Council to review and approve the amended asset register for 2021-22
19.5	Councillors to note the Clerk's resignation and the recruitment process is underway
20	PARISH ENVIRONMENT
20.1	Councillors to discuss the Meeting held by MP Claire Courtino regarding HGVs on Wednesday 19 th May 2021 and confirm actions required.
20.2	Horne Parish Council to acknowledge an update from the Cricket Club subcommittee and a financial review of the project including documented Income, Expenditure and Budget based on the money set aside for the project. Cllrs to note this will be added onto the financial document for review and approval monthly.

21	PLANNING
21.1	<p>Planning application decisions to be noted by Horne Parish Councillors</p> <p>2021/593 Saran, Smallfield Road, Horne, Horley, Surrey, RH6 9JP Granted Description Erection of detached wooden garage.</p> <p>2021/647 Little Brook Cottage, Bones Lane, Newchapel, Lingfield, Surrey, RH7 6HR Granted Description Erection of a two-storey rear extension. (Certificate of Lawfulness for proposed development.)</p>
21.2	<p>Planning applications received and for discussion by Councillors:</p> <p>2021/859 The Jolly Farmers, Whitewood Lane, South Godstone, Godstone, Surrey, RH9 8JR Variation of condition 2 (approved plans) attached to pp 2020/1188 for the conversion of the existing public house, erection of two 3-bedroom semi-detached houses; erection of one new 3-bedroom chalet style bungalow and the introduction of soft-landscaping and parking.</p> <p>2021/992 Brigadoon, West Park Road, Newchapel, Lingfield, Surrey, RH7 6HT Siting of mobile home (Certificate of Lawfulness for a Proposed Use or Development).</p> <p>2021/993 Horne Park Farm Lodge, Bones Lane, Newchapel, Lingfield, Surrey, RH7 6HR Erection of single storey side and rear extensions and porch. (Certificate of Lawfulness for Proposed Use or Development)</p> <p>2021/702 Yew Tree Cottage, Smallfield Road, Horne, Horley, Surrey, RH6 9JP Description Demolition of existing single storey side extension. Erection of two storey side and rear extensions.</p> <p>2021/760 Old Rectory, Wilmots Lane, Horne, Horley, Surrey, RH6 9JR Description Erection of detached garage with habitable accommodation in roof space.</p>
21.3	Horne Parish Council to receive an update on current Enforcement Cases with Tandridge District Council and discuss further unauthorised buildings within the parish for the clerk to report.
22.	FINANCIAL
	To approve payments for May and June 2021:
22.1	£860.60 Clerks Gross June Salary Plus 2 weeks holiday pay accrued Less deductions of Tax and NI
	£80.29 June (M3) PAYE due by 22 nd July 2021
	£ 43.04 Clerk Expenses retrospectively for June 2021 (detail to follow)
	£14.36 Zoom
	£648.00 Farsight Consulting
	£9,825.67 Utilex – Cricket Club Electricity Installation
	£1,750 Treesaw – Cricket Club trees
	£12.00 My Parish Council – Planning Tracker
	£292.08 SALC / NALC Contributions Inv 2347
	£180.00 Satwana
	£264.00 Postage for the newsletter - pd by debit card 11.6.21
	£16.99 Alison Brown – litter pick equipment
	£61.25 Amadeus
22.2	Councillors to minute the first Utilex payment which was retrospectively authorised by email of £6,203.66 and paid via BACS in March 2021 and the second payment retrospectively in May 2021 of £9,825.67
22.3	Councillors to minute and retrospectively agree the payment made to the Post Office by debit card for postage of the Newsletter in March 2021
22.4	Councillors to agree the internal Auditors recommendation to move funds from the unused bank account to the current account and close the unused one.
22.5	Councillors to acknowledge the Audit is subject to external audit due to income received.
22.6	Councillors to review the internal audit report
22.7	Councillors to review, approve and sign the Annual Government Statement
22.8	Horne Parish Council to approve the accounts for 2020-21 and note that the internal auditor has reviewed all documentation
22.9	Councillors to review, approve and sign the Annual Return
22.10	Councillors to review and sign off bank reconciliation for month ending May 2021

23.	INFORMATION FOR COUNCILLORS <i>(for noting and including on future agendas)</i>

24.	MEETING DATES
	Monday 19th July 2021
	Monday 20th September 2021
	Monday 18th October 2021
	Monday 15th November 2021
	Monday 13 th December 2021

FUTHER INFORMATION FOR THE AGENDA ITEMS

AGENDA ITEM: 21.2

2021/859 The Jolly Farmers, Whitewood Lane, South Godstone, Godstone, Surrey, RH9 8JR

Variation of condition 2 (approved plans) attached to pp 2020/1188 for the conversion of the existing public house, erection of two 3-bedroom semi-detached houses; erection of one new 3-bedroom chalet style bungalow and the introduction of soft-landscaping and parking.

http://tdccomweb.tandridge.gov.uk/Planning/dialog.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning&SDescription=2021/859&viewdocs=true

2021/992 Brigadoon, West Park Road, Newchapel, Lingfield, Surrey, RH7 6HT

Siting of mobile home (Certificate of Lawfulness for a Proposed Use or Development).

http://tdccomweb.tandridge.gov.uk/Planning/dialog.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning&SDescription=2021/992&viewdocs=true

2021/993 Horne Park Farm Lodge, Bones Lane, Newchapel, Lingfield, Surrey, RH7 6HR

Erection of single storey side and rear extensions and porch. (Certificate of Lawfulness for Proposed Use or Development)

http://tdccomweb.tandridge.gov.uk/Planning/dialog.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning&SDescription=2021/993&viewdocs=true

2021/702 Yew Tree Cottage, Smallfield Road, Horne, Horley, Surrey, RH6 9JP

Description Demolition of existing single storey side extension. Erection of two storey side and rear extensions.

http://tdccomweb.tandridge.gov.uk/Planning/dialog.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning&SDescription=2021/702&viewdocs=true

2021/760 Old Rectory, Wilmots Lane, Horne, Horley, Surrey, RH6 9JR

Description Erection of detached garage with habitable accommodation in roof space.

http://tdccomweb.tandridge.gov.uk/Planning/dialog.page?org.apache.shale.dialog.DIALOG_NAME=gfplanningsearch&Param=lg.Planning&SDescription=2021/760&viewdocs=true

AGENDA ITEM: 21.3

ENF/2020/306: Newchapel Road opposite Spring Field – hard core and access installed. [This is under investigation; it is proving difficult to discover all the interested parties and actual intended use](#)

ENF/2021/90: Opposite Dunmore on Newchapel Road, a five-bar gate has been installed – was there permission for this onto a B road? [This is under investigation; I believe consent will also be required from the Highways Authority](#)

ENF/2021/80: White Gates on the A22 has considerable amounts of work being undertaken without any permission granted or applied for. [This is under investigation](#)

ENF/2019/50 - EULYN Farm Croydon Barn Lane - earth movement and waste disposal [Last site visit was on 24 April 2021](#), it was evident works is taking place to comply with the requirements of the notice. NB there is a different address at the front of the property which has an authorised waste use (see Surrey County Council as waste planning authority)

ENF/2018/42 - Birchenwood Farm West Park Road - earth dumping and unauthorised waste site. [This is a Surrey County Council and Environment Agency matter](#)